



ACE ACUMEN HEIGHTS

BSID 884091

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INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

STUDENT INFORMATION

_____, _____ (_____)
Family Name Given Name English Name (if any)

Gender ☐ Male ☐ Female ☐ Other Date of Birth _____ / _____ / _____
Year Month Day

Current Status in Canada: ☐ Citizen ☐ Permanent Resident ☐ Student Visa ☐ Visitor

Phone _____ Email _____

Social Media ID _____ ☐ Facebook ☐ Skype ☐ WeChat ☐ Kakao ☐ Line ☐ Other

Address (in home country) _____

City / Province _____ Postal Code _____ Country _____

Address (in Canada) _____

City / Province _____ Postal Code _____ Country Canada

PARENT INFORMATION

Father _____

Phone _____ Email _____

Social Media ID _____ ☐ Facebook ☐ Skype ☐ WeChat ☐ Kakao ☐ Line ☐ Other

Mother _____

Phone _____ Email _____

Social Media ID _____ ☐ Facebook ☐ Skype ☐ WeChat ☐ Kakao ☐ Line ☐ Other

EMERGENCY CONTACT IN CANADA

Guardian _____ Phone _____ Email _____

Address _____

EDUCATION HISTORY

Name of Previous School _____ ☐ OEN# (Attended school in Ontario): _____
City _____ Country _____ From: _____ / _____ To: _____ / _____
Month Year Month Year

PROGRAMS INFORMATION

- ☐ University Express Pathway (UEP) ☐ Part Time Course (CC)
☐ Ontario Secondary School Diploma (OSSD) ☐ Online Course (OL)

Course Code _____

GRADE PLAN ENROLL INFORMATION

- ☐ Grade 7 ☐ Grade 8 ☐ Grade 9 ☐ Grade 10 ☐ Grade 11 ☐ Grade 12

PROGRAM TERMS

- ☐ September To November ☐ December To March ☐ March To June ☐ July To August

MEDICAL INSURANCE

Students are required to have medical insurance. The school can provide the opportunity for medical insurance through a group policy if so desired. Otherwise, it is the responsibility of the student to provide proof of adequate medical coverage. The parent/guardian or student (if over the age of 19), agree to assume responsibility for any injury resulting from participation in school activities. All school activities are sufficiently supervised to ensure the safety of all participants. The school is not responsible for any loss or injury by the student during travel to and from Ace Acumen Heights.

- ☐ I have my own medical insurance (please submit copy) ☐ I require the school to arrange medical insurance
☐ Health Card #: _____

MEDICAL ALERT / LEGAL ALERT

Do you have any medical or legal condition that we need to be aware of?

- ☐ No ☐ Yes Please specify _____

Doctor Name: _____ Phone: _____ Address: _____

Medical Conditions: ☐ EPI PEN ☐ Allerject ☐ Life Threatening

OTHER STUDENT SERVICES YOU WOULD LIKE ACE ACUMEN HEIGHTS TO PROVIDE:

- ☐ Accommodation / Homestay ☐ Airport pick-up ☐ Custodianship

If homestay service is required, please complete Homestay Application Form.

HOW DID YOU FIND OUT ABOUT OUR SCHOOL?

- ☐ Friend _____ ☐ Media _____ ☐ Agent _____
Name of friend Name of media Name of agent

ACE ACUMEN HEIGHTS CODE OF CONDUCT

1. Ace Acumen Heights is dedicated to providing exceptional educational opportunities for International Students. To facilitate this commitment, all International Students, regardless of age, must adhere to the following conditions:
2. Students must obey the laws of Canada and the Province of Ontario, as well as follow the policies and procedures of Ace Acumen Heights and the specific campus in which they are enrolled.
3. The student, parent/guardian or CIC custodian must contact the International Students and Admissions Office and Ace Acumen Heights if the student changes address in Canada or changes CIC custodian.
4. Students must maintain a full-time schedule, completing no fewer than 8 courses each year. The grade level for a student's course selection will depend on the results of the Assessment Tests conducted before registration at the designated school. Timely arrival to classes is essential as a sign of respect for fellow students and teachers, as well as for the learning environment. Students must always present their own original work, avoiding any form of cheating or plagiarism.
5. The use of any form of smoking, including tobacco and e-cigarettes, is strictly prohibited. Bringing the smell of smoke into the school or classrooms is also not allowed.
6. The student's educational information may be shared with the parent/guardian, CIC custodian, and Ace Acumen Heights staff to provide necessary guidance and support for the student's success.
7. Any inaccuracies in the application or failure to comply with the above conditions may result in immediate dismissal from Ace Acumen Heights, with no refund of tuition fees.

Parent / Guardian Initial: _____ Student Initial: _____

ACE ACUMEN HEIGHTS INTERNATIONAL STUDENT REFUND POLICY

(must be acknowledged, signed and dated by the student (if over age 18) and the parent(s))

A refund will only be issued if a student is refused a Study Permit by Immigration, Refugees & Citizenship Canada (IRCC). Under no other circumstances will a refund be issued.

STUDY PERMIT REFUSAL REFUND: A tuition fee refund (minus a \$200 administrative fee) will be granted if Immigration, Refugees and Citizenship Canada (IRCC) does not issue a study permit to the student. To obtain a tuition fee refund, the student must submit the following documents within sixty (60) calendar days from the issue date of the original refusal letter from IRCC:

- A copy of the original letter of refusal received from IRCC.
- A copy of the Ace Acumen Heights Official Letter of Acceptance.
- A copy of the original receipt of tuition payment.
- A completed and signed Refund Request Form from the parent/guardian or adult student (18 years of age or older).

Families and students should contact the International Admissions office as soon as they know that the study permit application of the student has been rejected by IRCC, either to request a refund or a deferral. No refund will be granted if the family/student fails to submit the required documents within sixty (60) days from the issue date of the original refusal letter from IRCC.

If the student's deferral request has been granted, a new refusal letter from IRCC will be needed to qualify for a full tuition refund.

Please note: There will be **NO** refund of the tuition fee for the entire pay period in the following circumstances:

- If the student withdraws after the commencement of Ace Acumen Heights courses.
- If the student withdraws for reasons other than study permit refusal.
- If the student is found in violation of Ace Acumen Heights's policies and procedures.

If false or fraudulent information was provided, including providing false medical information or non-disclosure of medical conditions or prescribed medications in the Student Application Form.

I/We have read, acknowledge and agree to the Refund Policy.

Parent / Guardian Initial: _____ Student Initial: _____

I hereby certify that the information above is correct and complete. If I am accepted as a student at Ace Acumen Heights, I hereby agree to abide by all rules and regulations of the school.

I consent to having the personal information collected on this form. This information is required in order to register your child and assist the school in making an informed decision on your child's education program. It will also allow the school to respond immediately to an emergency. I have been informed that I may receive a copy of the Personal Information Protection Act [PIPA] policy that informs Ace Acumen Heights's student records requirements.

I give permission to have my child's photograph used to advertise and highlight students at AAH.

☐ **Check this box to confirm your consent to receive our newsletters containing news and information about courses, programs and other opportunities offered by Ace Acumen Heights. You can unsubscribe at any time.**

Parent / Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____